



## MULTIPARISH COOPERATIVE SERVICE GROUP

*They sowed fields and planted vineyards that yielded a fruitful harvest*  
*Psalm 107*

To: Deanery Pastors, Administrators, Religious and Staff  
From: Joe Swyt  
Date: September 12, 2005

Re: Minutes: Deanery Staff Meeting  
September 9, 2005

Attendees: Twenty-four from eight parishes with four visiting presenters.

- Fr. Tim opened with prayer
- Joni Gallagher and Margarita Hua, Community Outreach of Catholic Cemeteries of DSJ gave a presentation on workshops and informational materials available.
- Spiritual Retreat Discussion:
  - Change in schedule with no dinner on Friday night
  - Friday starts at 7:00 pm to 9:15 pm
  - Saturday starts at 8:00 am with BBQ starting at 1:45 pm
  - Number of attendees from each parish due to Br. Jim by Sep.12
- Hurricane Relief Effort: St. John Vianney has organized a program and will send information to all deanery parishes
- Stewardship Individual Parish Reports:
  - Newsletters in process except for Holy Cross and St. Patricks
  - Stewardship renewal materials in process
  - Fr. Orso outlined issues of a lack of communications, need to have ability to do parish edits of parish reports and costs are too high.
- AA use of parish facilities: Fr. Tim reports that:
  - Position of DSJ is that insurance coverage is not needed for AA meetings and they should be considered a general parish meeting.
  - For any meeting of a non-profit, serving or selling of alcohol is not permitted
  - Statement of policy is available from the Vicar General
- Youth Internship Program:
  - Joe Swyt reported that a \$10,000 grant was received from a local foundation allowing the Cooperative to apply for the balance of the matching grant from the Raskob Foundation and that the Cooperative is approximately \$7,000 short in income to meet the budgeted expenses, which will be made up during the course of the year through fundraisers or additional gifts.
  - Ruben Soloria, Director, reported on the status of the program including possible intra-parish activities such as events, sports and dances to foster collaboration; addressing the two largest cultural groups of Spanish and English; Vietnamese communities have their own programs; have funding for two interns per parish, but have many parishes with more interns.



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- Deanery Calendar:
  - October 21: Faith Formation at San Francisco
  - November 11: Staff Deanery Meeting at MHT
  - December 9: Clergy Meeting at St. John Vianney from noon to 1:30
  - January 20: Deanery Staff Meeting at Christ the King
  - February 17: Three day weekend, no meeting
  - March 17: Staff Deanery Meeting, Our Lady of Guadalupe
  - April 21: Clergy Meeting at St. Maria Goretti from noon to 1:30
  - May 19: Staff Deanery Meeting at St. Francis of Assisi
  - June: No meeting
- Hospital Ministry: Fr. Tim reported on task force
- Parish Ministry Formation:
  - Pastors have provided parish representatives
  - Will Sousae, Sally Brandt and Sr. Catherine met and finalized dates depending on availability of facilities
  - Dates and Facilities:
    - Feb 10/11 and Feb 17/18 (Friday and Saturday)
    - Vietnamese Cultural Center is reserved by the 17/18 but a facility with three rooms that can handle 100 people each is needed
    - MHT is not available in February
    - Options include holding the two concurrent meetings in different facilities, or do one session in March and one in April, or find a new facility for the February dates.
  - Will, Sally and Sr. Catherine are asked to meet and resolve.
- Reconciliation dates:
  - OLG: December 19
  - St. Maria Goretti: December 21
  - Other parishes are asked to keep these dates free when scheduling their reconciliation dates\

The meeting was adjourned at 1:00 pm following lunch.

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